

# Norwood Park *Booking Timeline*

## *Venue Booking*

Congratulations, you are all booked in for your Wedding at Norwood Park Country House!

At this stage you will have booked a viewing, completed a booking form with Terms and Conditions and paid your deposit.

## *Food Tasting*

For those that have paid for food tasting, we hope you are hungry as it's time to sample our food and finalise your menu and drinks packages!

We will be in touch approximately 6 months before the big day (if you have opted in) to go over your menu choices and arrange for you and your partner to come in for a food tasting. We will also require payment for your food tasting. If you do wish to finalise your menu before 6 months, please do let us know - however we cannot guarantee your food tasting will be earlier, but we will try our best.

## *Final Bill*

Following on from our final meeting, we will draw up your final invoice, approximately 8 weeks before the big day.

The invoice will include your Venue Hire, Food and Drinks and Bedroom allocations and will need to be paid 4 weeks ahead of your big day.

## *Your Wedding Day*

Congratulations, your Wedding Day has arrived. Make many fantastic memories, and dance the night away with your nearest and dearest.

## *Keeping in touch*

We love to hear how your Wedding planning is going.

From your booking date up until your wedding we will send you dropping in emails to give you information about any events that we are holding, any changes to the House and to give you some inspiration.

## *Final Meeting*

It's time to finalise those little details to make your special day perfect!

3 months before your wedding day, we will be in touch to arrange a final meeting with you. We will discuss the Order of your day, Venue Layout, Accommodation allocations, Table plans, dietary requirements and your final numbers to ensure your day goes as smoothly as possible.

## *Last minute details*

1-2 weeks before the Wedding, we will send you an email to confirm all the detail and arrange a phone call.

This will confirm your finalised numbers, check weather if you have chosen an outdoor ceremony and confirm any last minute changes.

